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# Guide to Secure Online Phone Directory

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Dear Saints,

Use the **secure online phone directory** by texting to this number: **817-396-7966**.

**1** To **look up someone** on the phone list,

- Text only their **first name**. Or, you can look them up by **last name**. You can also text their **full name**.
- Sometimes, to find someone by last name, you will need to put “**Last**” in front of their last name. Below are search examples:

To search for **John Smith**, send a text with: **John -or- Smith**  
**-or- John Smith -or- Last Smith**

**2** To update your information, such as phone number, email address, street address:

- text the word **Me** and follow the prompts.

**3** You can see detailed helps by texting **Get Help** and following the prompts. If you need assistance, please ask the service office to help you.

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*So we who are many are one  
Body in Christ, and individually  
members one of another.*

*Romans 12:5*